

# CLIFFORD CHAMBERS AND MILCOTE COMMUNITY PARISH COUNCIL

## To Members of Clifford Chambers Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on **19<sup>th</sup> March 2025 commencing at 7.30pm to be held at the Jubilee Hall Clifford Chambers**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

### **BUSINESS OF THE AGENDA**

#### **1 APOLOGIES**

- 1.1 To receive and approve apologies for absence.

#### **2 DECLARATIONS OF INTERESTS**

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

#### **3 DISPENSATIONS**

- 3.1 To consider any request for dispensation from a member who may have a DPI or ODDI to allow them to stay/speak in the meeting during the consideration of the item.

#### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes. Individual comments should be kept to 3 minutes.

4. **COUNTY COUNCILLOR**
  - 4.1 To receive report of County Councillor – Cllr. Pemberton
5. **DISTRICT COUNCILLOR**
  - 5.1 To receive report of District Councillor – Cllr. Keighley
6. **MINUTES OF THE PREVIOUS MEETING**
  - 6.1 To approve the Minutes of Meetings held on 19<sup>TH</sup> February 2025
7. **APPOINTMENT OF NEW CLERK**
  - 7.1 To Introduce new Clerk to all present
8. **CLERK TRAINING**
  - 8.1 To Discuss and **RESOLVE** Initial Relevant Training
  - 8.2 To Discuss and **RESOLVE** Staff Privacy Notice
9. **SWLC PARISH COUNCIL COMMENT**
  - 9.1 To Discuss special dispensation requested by our County Councillor due to current Parish Council circumstances, to submit a late statement of objection.
10. **FINANCE**
  - 10.1 To Discuss progress of Nat West supplying Card/ Card Reader for Payments
  - 10.2 To Discuss request for increased compensation from NAT WEST
  - 10.3 To Discuss further requests for assistance from SDC
  - 10.4 To Discuss payment of Statutory Recommendation Fine
  - 10.5 To Discuss & **RESOLVE** removal of past signatories from NAT WEST Bank Account.
  - 10.6 To Discuss & **RESOLVE** Registration with Action Fraud
  - 10.7 To Discuss & **RESOLVE** payment of Dog Bin Maintenance Invoice ‘On hold’
  - 10.8 To Discuss Dog Bin Costs and Suitability
11. **FLOODING & ROADS**
  - 11.1 To Discuss Flood Group/B4632. Working Group Admin’Co-ordinator with PC Overview
  - 11.2 To Discuss recent contact with Subscan.
  - 11.3 To Discuss traffic calming measures for B4632
12. **CHAIRMAN’S REPORT**
  - 12.1 Update on Public Interest Report from SDC
13. **PARISH COUNCIL IMPACT STATEMENT**
  - 13.1 To Discuss & **RESOLVE** a Written Impact Statement to SDC & WCC
14. **WEBSITE, EMAILS AND IT SUPPORT**
  - 14.1 Update on Email changes to Microsoft Exchange
  - 14.2 Update on new Aubergine Website
15. **MOWING CONTRACT**
  - 15.1 To Discuss quotes received and **RESOLVE** on Contractor to be appointed
16. **VE DAY 8<sup>TH</sup> MAY**
  - 16.1 To Discuss commemoration activities around 5<sup>th</sup> May Bank Holiday

- 17      **MOLES**
- 17.1    To Discuss & **RESOLVE** mole activity on Village Green informed by discussions with WAC
  
- 18      **IOC RENEWAL**
- 18.1    To Discuss an Auto Renewal certificate from IOC. To **RESOLVE** on Action.
  
- 19      **CORRESPONDENCE REPORT**
- 19.1    To receive any correspondence received since last meeting
  - St Helen's Clock Servicing Costs
  - Question over Precept Increase and Unexpected Costs
  - Question over Position on SWLP
  
- 20.     **GRANT FOR PARISH COUNCIL NOTICEBOARD**
- 20.1    Update on Key for Existing Noticeboard
  
- 21.     **LOCKABLE STORAGE**
- 21.1    To Discuss & **RESOLVE** purchasing a locking filing cabinet for Storage
  
- 22.     **PLANNING MATTER**
- 22.1    To Discuss any Planning Matters
  
- 23.     **STORM GEOMATICS – PRESENTATION ON FLOOD DEFENCE**
- 23.1    To receive from Anthony Pritchard, background and understanding of techniques by Storm Geomatics for Flood Mitigation.
  
- 24.     **TO RECEIVE REPORT OF PARISH COUNCILLORS**
- 24.1    Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
  
- 25.     **DATE OF ANNUAL MEETING (REMINDER) MAY 21<sup>ST</sup> 2025**
  
- 26.     **DATE OF NEXT MEETING – .....**
  
- 27.     **CLOSE OF MEETING**

Signed.....

Dated .....16<sup>th</sup> April 2025