

CLIFFORD CHAMBERS AND MILCOTE COMMUNITY PARISH COUNCIL

To Members of Clifford Chambers Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on 15th January 2025 commencing at 7.30pm to be held at the Jubilee Hall Clifford Chambers

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

- 1.1 To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests on items on the agenda and their nature.
- 2.3 To declare any Other Disclosable Interests on items on the agenda and their nature.
- Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary interest may result in the commission of a criminal offence.

3. DISPENSATIONS

- 3.1 To consider any request for dispensation from a member who may have a DPI or ODDI to allow them to stay/speak in the meeting during the consideration of the item.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes. Individual comments should be kept to 3 minutes.

4. **TO CO-OPTION OF NEW COUNCILLOR**
 - 4.1 To discuss/**RESOLVE** to co-opt new councillor and sign Declaration of Acceptance of Office.
5. **COUNTY COUNCILLOR**
 - 5.1 To receive report of County Councillor – Cllr. Pemberton
6. **DISTRICT COUNCILLOR**
 - 6.1 To receive report of District Councillor – Cllr. Keighley
7. **INTRODUCE OUR NEW PARISH CHAMPION**
 - 7.1 To welcome Louis Adam and receive his comments
8. **MINUTES OF THE PREVIOUS MEETING**
 - 8.1 To approve the minutes of the meeting held on 20th November 2024
9. **ADVERTISEMENT FOR NEW CLERK**
 - 9.1 To discuss and **RESOLVE** advertising for new Clerk/RFO
10. **CIVILITY & RESPECT PLEDGE**
 - 10.1 To sign NALC, SLCC and One Voice Wales Civility and Respect Pledge Certificate.
11. **INTERNAL AUDITOR**
 - 11.1 To discuss and **RESOLVE** the date for zoom session with Internal Auditor Tim Light.
12. **INTERNAL AUDITOR**
 - 12.1 To discuss TAX BASE for draft budget for 2025-26
 - 12.2 Update on the progress of Nat West new bank mandate application
 - 12.3 To Discuss and **RESOLVE** opening a new Unity Bank Account for the Parish Council
 - 12.4 To Update on progress of External Auditor Review
13. **FLOODING**
 - 13.1 To Discuss and **RESOLVE** supporting survey by Storm Geometrics, Shipston-on-Stour
 - 13.2 To Discuss and **RESOLVE** engagement with Alscot Estate
 - 13.3 To Discuss recent contact from WCC Highways Department
14. **CHAIRMAN'S REPORT**
 - 14.1 Chair's update
15. **WEBSITE, EMAILS AND IT SUPPORT**
 - 15.1 Update on Email & Website Costs
16. **CORRESPONDENCE REPORT**
 - 16.1 To receive any correspondence received since last meeting


17. **CHRISTMAS TREE & LIGHTS**

17.1 To give thanks to Clifford Chambers Garden Centre for Christmas tree & lights

18. **PLANNING MATTERS FOR PARISH COUNCIL COMMENT**

Application Type:	Work to Trees
Planning Reference:	24/02886/ Tree
Proposal:	Tree Work
Location:	Old Rectory Clifford Chambers
Decision:	Consent

Application Type:	Work to Trees
Planning Reference:	24/02902/ Tree
Proposal:	Tree Work
Location:	Village Hall
Decision:	Consent

Application Type:	FULL
Planning Reference:	24/02685/FUL
Proposal:	
Location:	Sheep Leys Coverk Clifford Chambers 
Decision:	

19. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. **DATE OF NEXT MEETING –**

21. **CLOSE OF MEETING**

Signed
Jay Morris (Chairman).....
10th January 2025

