

CLIFFORD CHAMBERS & MILCOTE PARISH COUNCIL

Jubilee Village Hall Clifford Chambers

Clerk: Clerk@cliffordchambers-pc.gov.uk

Minutes of Extraordinary Parish Council Meeting held Jubilee Village Hall 6pm, September 26th, 2024

Members Present:

Cllr. Jon Tribe (Chair)
Cllr. Jay Morris
Cllr. John Batchelor
Cllr. Chag Chaggar
Cllr. Charmian Evans
Cllr. Wendy Harrison
Clerk: Debbie Woodliffe

Also present: 4 members of the public.

Meeting commenced 6.07pm, Chair welcomed all and reaffirmed the need to remain within 3 minutes for any items raised in the public open session. The Chair confirmed an intention to record the meeting, members agreed.

1 Apologies

None received.

2. Declaration of Interest

None

3. Public Open Session

Member of the public asked if any of the recommendations given by the auditor were being actioned. The Clerk confirmed the internal audit had been accepted, and that initial points including policies were already being actioned.

4. Finance, members reviewed and resolved on the following points:

4.1 Members confirmed they had received the Statutory Recommendation,

This smaller authority should call a public council meeting to discuss and review the contents and responses included on the return and formally approve, by resolution, the Annual Governance Statement & Accountability Return for the year ended 31st March 2024. The Notice of Public Rights period should then be announced and recommended for the requisite thirty working days. This correctly approved AGAR should then be resubmitted to the External Auditor for review as soon as possible following the public meeting.

It was resolved unanimously via show of hands to accept the recommendation.

4.2 Members debated the AGAR 2023/24.

4.2.1 Annual Internal Audit Report. Councillors resolved to accept the internal audit unanimously via a show of hands.

-2-/September 2024

4.2.2 Section 1 Response to Annual Governance Statement. Councillor Evans, Councillor Harrison and Councillor Morris abstained from voting on section 1 points 1, 3, 4, 7, 8. Councillor Tribe, Councillor Batchelor, and Councillor Chaggar, approved the noted points. Points 5 and 6 were unanimously agreed. The Chair had considered the need to use a casting vote but as three councillors abstained, it was resolved to approve Section 1.

4.2.3 Section 2 Accounting Statement. The Clerk/RFO reaffirmed the internal auditor's comments and confirmed the figures were correct. Council members subsequently resolved unanimously via show of hands to approve the Accounting Statement.

4.2.4 Members resolved unanimously via show of hands to approve Notify Exercise of Public Rights. The notice was placed on the Notice Board and sent for posting on the website dated 26th September, commencing 27th September.

Meeting closed 7.09pm

Debbie Woodliffe

Clerk Clifford Chambers Parish Council