

CLIFFORD CHAMBERS & MILCOTE PARISH COUNCIL

Clerk: Clerk@cliffordchambers-pc.gov.uk

Tel: 07768 684673

ORDINARY MEETING OF THE PARISH COUNCIL

Members of Clifford Chambers & Milcote Parish Council are hereby summoned to attend a meeting in the village hall on **Wednesday, 19th June 2024, at 7.30pm** for the purpose of transacting the following business. The meeting is open to members of the public who may take part during the fifteen minutes public open session (individual comments should be kept to 3 minutes).

Agenda

1. Apologies

2. Declarations of Interest

Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests.

3. Public Open Session (maximum 15 minutes)

To receive any questions or presentations from the public present at the meeting including items on the agenda. Members of the public are limited to 3 minutes each.

4. Minutes of the previous meetings

To approve the minutes of the Annual Parish Council meeting held on 15th May 2024

5. District & County Councillor Reports

County Councillor – Daren Pemberton

District Councillor – Stuart Keighley

6. Flooding and Highways matters

Members to confirm next steps including agreement on any planned correspondence relating to the flood mitigation strategy.

7. Chairmans Comments

To receive Chairmans comments on matters relating to the parish council including potential dates for mediation.

8. Clerks Report on any outstanding matters

Clerk to update members on actions taken or ongoing matters including:

8.1 Neighbourhood Plan review

8.2 Village dog bins

8.3 Review of no mow May

-2-June 2024

9. Footpaths, Hedges & Verges

Members to review any works required and location.

10. Staffing Committee

In accordance with Standing Orders 4 vi. members to appoint a chairperson for the committee, confirm adoption of Terms of Reference and agree meeting date.

11. Training

Confirmation of training programme including Civility & Respect.

12. Correspondence

To receive any correspondence relevant to the Parish Council

13. Finance

13.1 Review AGAR (Annual Governance & Accountability Return 2023-24, pending completion of internal audit.

13.2 Review and adopt model Financial Regulations.

13.3 Review Risk Assessment Schedule

13.4 Receive Bank Reconciliation including pending payments for council approval.

14. Planning Matters

To consider any planning matters relevant to the council including any applications received after the publication of this agenda.

14.1 All Things Wild. Members to discuss status on this ongoing application.

15. Meeting Dates

Date of next meeting

Debbie Woodliffe
Parish Clerk /RFO

13th June 2024