

CLIFFORD CHAMBERS & MILCOTE PARISH COUNCIL

Reg. Office: Forge House, 6 School Street, Honeybourne, WR11 7PJ

Clerk: Clerk@cliffordchambers-pc.gov.uk

Notice of Parish Council Annual Meeting May 17th, 2023

Members of Clifford Chambers & Milcote Parish Council are hereby summoned to attend the parish council annual meeting to be held on May 17th, at 7.30pm at Jubilee Village Hall. The meeting is open to members of the public who may take part during the open session of the meeting, to put questions or raise concerns regarding matters on the agenda.

Agenda

1.Election of Chairman

2.Apologies

To receive apologies for absence

3.Declarations of Interest

Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouses or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.

4. Declaration of acceptance of office

To receive the Chairman and Councillors' declarations of acceptance of office.

5. Election of Vice Chairman

6. Minutes of the previous meeting.

To approve the minutes of the meeting on April 20th, 2023.

7. General Power of Competence

To agree and resolve that the Parish Council meets the criteria for eligibility to exercise the General Power of Competence as defined under s1(1) of the Localism Act 2011, namely, that a) the Council has a CiLCA qualified clerk and b) that the number of elected Councillors at the last ordinary election exceeded two thirds of its total number of Councillors.

8. Public Open Session

To receive questions from the public present at the meeting including items on the agenda. Members of the public are limited to 3 minutes each to maximum 15 minutes in total.

-2-/May 2023

9. Finance

9.1 Annual Governance and Accountability Return (AGAR) Part 3

(a) To receive and approve the internal auditor's report

(b) To approve the Annual Governance Statement

(c) To approve the Accounting Statements.

9.2 *To receive approval for items requiring payment.*

9.3 *To re-present budget plan.*

10. District/County Councillor Reports

To receive any relevant information

11. Email addresses and portfolios

To organise change in email addresses and review portfolios.

12. Any matters from the Chairman

13. Clerk report

To receive report and status on any outstanding matters from previous meeting and details of any action taken under delegated powers since the last parish council meeting.

14. To receive any correspondence

15. Review of Financial Regulations and other Parish Council Policies.

To review and consider what amendments, if any, are necessary.

15.1 Standing Orders

15.2 Financial Regulations

15.3 General policies.

16, Planning

16.1 To discuss all planning items including any applications received after publication of the agenda and to receive any results of planning applications.

16.2 To receive current information on application 22/00114/OUT All Things Wild

17. Committees

To review any existing committees, consider reasons, if any, for appointing new committees.

18. Councillor Reports and items for future agenda.

19. Date of future parish council meetings.

Council Members: J. Tribe, J.Batchelor, J.Morris, C. Evans, W.Harrison, C.Chaggar

Debbie Woodliffe Parish Clerk / RFO

May 10th, 2023,

