

# **CLIFFORD CHAMBERS & MILCOTE PARISH COUNCIL**

Reg. Office: Forge House, 6 School Street, Honeybourne, WR11 7PJ

Clerk: Clerkcliffordchambers@gmail.com

## **DRAFT MINUTES OF ORDINARY PARISH COUNCIL MEETING**

**Thursday, April 20<sup>th</sup> Jubilee Hall at 6p,**

Present: Cllr. J Tribe (standing chair)

Cllr. Chaggar

Cllr. J Batchelor

Cllr. A Jordan

Cllr. Johnson

Mrs D Woodliffe (Parish Clerk & RFO)

Also present: 16 members of the public

### **1. Apologies**

Apologies for absence were received from District Councillor Manuela Perteghella

### **2. Declaration of Interests.**

None declared.

### **3. Public Open Session**

3.1 Member of the public mentioned a pothole to the entrance to the village. Council to investigate.

3.2 A member of the public asked a council member if any calls were made to fellow councillors on the day of extraordinary meeting (March 1<sup>st</sup>) regarding planning application 23/00153/FUL and 23/00154/LBC. Member said no.

3.3 A member of the public asked if a resident appointed as planning consultant for All Things Wild is going to be generally retained in this capacity. The Clerk confirm this was not the case but there may be a requirement going forward to secure specific planning advice.

3.4. A member of the public raised a question regarding B4632, the road network, roundabouts etc., council suggested a more detailed review the B4632 corridor, its impact on Clifford Chambers and to consult with neighbouring parishes to consolidate skillsets.

### **4. Minutes of the previous meeting.**

4.1 Draft Minutes of Ordinary Meeting held 15<sup>th</sup> February and Minutes of Extraordinary meeting held March 1<sup>st</sup> were considered an accurate record and were approved.

### **5. District and County Councillor Reports**

5.1 Cllr. Perteghella was unable to attend the meeting but did send a brief report. Her comments included a request for more information from the case officer re ATW and a reminder to take ID to the polling station on election day. This would be the last report from Cllr. Perteghella who due to changes in ward, will no longer be serving Long Marston ward. Clerk will send a thank you for the support given over the past few years.

## **6. Clerks Report**

6.1 Clerk confirmed a chaser had been sent for feedback on assessment done on the bridge over the Stour with reference FS454667742.

6.2 Clerk confirmed after renegotiation with Elgin Energy, funds had been increased to £75k.

## **7. Flooding**

7.1 Cllr. Tribe gave an update on actions taken to mitigate flood risk including clearing a drain by the close. It would seem this has improved things but would need to be tested after a more prolonged rainfall.

7.2 Cllr. Tribe gave a recap on past discussions about the need for a hydrology report.

Various prices had been given but a competitive option has come forward with the report cost being in the region of £10k. Cllr. Tribe proposed the council pay the noted price for the report, seconded by Cllr. Jordan. Remaining council members agreed, motion carried.

Monies to come from CIL funds and noted on the CIL schedule.

## **8. Election Process**

8.1. Clerk reminded council members of the voting process and order of business for first full council meeting in May.

## **9. All Things Wild**

9.1 Cllr. Jordan gave a brief update. Motion report has been commissioned and is underway with funds secured to help cover consultancy costs. Full council to then submit final response to the application.

## **10. Village Maintenance**

10.1 Council members discussed the requirement of 9 trees to be planted between the square and the manor. Delay has been excessive, clerk to follow up with WCC Forestry.

10.2 Council members discussed the possibility of erecting CCTV by the New Inn. With car theft and the need to improve security, it was felt the insertion of a CCTV system by the pub would be of assistance. A cost budget of £500 was noted. Council unanimously agreed.

## **11. Correspondence**

11.1. Council members discussed recent communication regarding the newsletter with a view of providing support to maintain this important publication. Noting the commitment required for the editor's role, members considered the parish council taking on the financial responsibility of the newsletter including an appropriate fee for the editor/running costs. It was resolved to investigate best solution, prepare budget idea and to discuss again in the May meeting.

11.2 The RFO queried the grant monies paid to the Village Hall and whether the greater amount had been used on the rec and not heating. A member of the VH committee confirmed urgent repairs were required on the play equipment but there were remaining monies left for heating remedial work to the hall.

## **12. Finance**

12.1 Clerk/RFO provided members with current bank reconciliation, EOY accounts, CIL fund schedule and Budget.

12.2 Payments for approval were listed and approved.

-4-/April 2023

Payments approved.

Date	Payee	Chq. No.	£	Details
20/04/2023	Bentens	1146	108.00	Payroll
20/04/2023	WALC	1147	205.00	Subscription
20/04/2023	Mr B Saunders	1148	350.00	Annual web support
20/04/2023	Parish Clerk	1149	14.99	Stationery

Payments made under delegated powers (between meetings)

Date	Payee	Chq. No	£	Details
23/02/2023	ICO	DD	35.00	Annual data protection fee
23/02/2023	JP Planning	1142	2760.00	ATW
07/03/2023	Google Cloud	DD	13.80	Google Drive
22/03/2023	Village Hall	1143	16,000	Renovation (CIL)
28/03/2023	Parish Clerk	1144	457.60	PAYE
15/04/2023	HMRC	1145	114.40	Tax PAYE

### **13. Planning Matters**

13.1 23/00890/LBC – application for 4 projects involving main tiled roof, velux windows, replacement of guttering, and repainting of brickwork. Members saw no issues with the application, Cllr. Tribe proposed no objection, seconded by Cllr. Jorden, members agreed, motion carried.

13.2 23/00153/FUL and 23/00154/LBC, land adjacent to Old Rectory. Application withdrawn.

13.3 22/02049/FUL, Rochester Cottage. Permission has been granted with conditions.

13.4 22/03309/FUL, Comfort Farm/Elgin Energy. Permission has been granted with conditions.

### **14. Police & Security update**

14.1 Community police office was contacted to provide a report. We will be ensuring this is presented for future meetings.

### **15.Date of next meeting**

Annual meeting of the parish council – May 16<sup>th</sup> at 6.30pm

Annual meeting of the parish (parish assembly) – May 30<sup>th</sup> at 6.30pm

Meeting closed 19.31.

Debbie Woodliffe Parish Clerk.