

# **CLIFFORD CHAMBERS & MILCOTE PARISH COUNCIL**

Reg. Office: Forge House, 6 School Street, Honeybourne, WR11 7PJ

Clerk: Clerkcliffordchambers@gmail.com

## **DRAFT MINUTES OF ORDINARY PARISH COUNCIL MEETING**

**Monday 11<sup>th</sup> July 2022, Jubilee Hall 6.30pm**

Present: Cllr. J Tribe (Chair)

Cllr. Chaggar

Cllr. J Batchelor

Cllr. A Jordan

Mrs D Woodliffe (Parish Clerk & RFO)

Dist. Councillor Manuela Perteghella

Also present: three members of the public

Not present: Cllr. Pemberton,

### **1. Apologies**

Apologies for absence were received from Cllr. Johnson.

### **2. Declaration of Interests.**

None received

### **3. Public Open Session**

No specific comments made.

### **4. Minutes of previous meeting**

Minutes of extraordinary meeting held Monday 13<sup>th</sup> July were agreed as accurate and were approved.

### **5. District and Councillor Reports**

5.1 Councillor Perteghella gave a brief report on key issues confirming also, the 29<sup>th</sup> July SAP deadline.

5.2 Councillor Perteghella also mentioned a separate team within SDC to review alternative sites. This was also raised in the context of ATW and to possibly organise a meeting with John Careford.

### **6. Clerks Report**

6.1 The Clerk informed council members that a chaser had been sent to SDC regarding financial contribution to the ground maintenance. To follow up

6.2 The Clerk had informed council members of the poor state of the Parish Council notice board and have secured quotations to replace it ranging from £4 - £500 (including supports). It was resolved to replace the notice board within the specified quotation. Clerk to action.

6.3 Council members were reminded of the need to update contact details on the website and to organise photos.

### **7. Flood Defence**

7.1. Cllr. Tribe confirmed this is an ongoing matter and we would be looking to arrange further meetings with WCC asap.

## 8. All Things Wild – 22/00114/OUT

8.1 The council discussed action taken to date, concerns over various aspects of the application and the discussions held with The Herald. It was confirmed the latter would come to Clifford Chambers on Saturday for a photo shoot.

8.2 The specific working group organised focus on this application are meeting weekly to review various tasks. The council had agreed to provide funds to secure specialist assistance but also resolved to further assign fund to support administrative costs (capped at £500).

8.3. During the meeting of June 13<sup>th</sup>, various funds were debated with residents offering to provide support. This needs to be followed up.

## 9. Grants

The village hall committee had written to the Clerk requesting ground maintenance/grass cutting to be incorporated into the Parish ground maintenance agreement. Council members unanimously agreed and it was resolved to inform the contractor of the additional work. Clerk to action.

## 10. Planning Matters

10.1 22/00995/FUL – Dial House, Clifford Chambers. Permission granted with conditions

10.2 22/00975/FUL – Prospect House, Clifford Chambers. Permission granted with conditions

10.3 22/01608/FUL, 27 The Square, Clifford Chambers. PC Decision: No objection

## 11. Finance

Payments approve/made

DATE	PAYEE	CHEQUE NO	£	DETAILS
11/07/2022	Barry Saunders	1106	350.00	Website
11/07/2022	Parish Clerk	1107	457.60	Qtr. PAYE
11/07/2022	HMRC	1108	114.40	PAYE Tax
11/07/2022	Clerk	1109	106.77	Annual meeting of the parish
11/07/2022	Clerk	1110	11.40	Postage
11/07/2022	Uberdoodle	1111	65.00	Remote IT support
09/05/2022	Google Cloud	DD	9.20	Google drive
13/05/2022	D Faulkner	1100	594.00	Ground maintenance
13/05/2022	Kenneth J Dunn	1101	75.00	Internal Audit
13/05/2022	Bentens	1102	108.00	Payroll/tax
10/06/2022	BHIB	1103	655.21	PC insurance
10/06/2022	Google Cloud	DD	9.20	Google drive
10/06/2022	Cygnat Fund	1104	75.00	Allotments
22/06/2022	Village Hall	1105	500.00	Jubilee

## 12. Communications

No communications received relevant to the Parish Council

-3-/July 2022

**13. Climate Change and Biodiversity**

No decisions were made, item to be placed on next agenda.

**14. Councillors Reports**

Councillor members were reminded of the need to resolve the tree issue within the village.

Cllr. Batchelor to discuss with the clerk prior to the next meeting.

Date of next meeting

12<sup>th</sup> September 2022, 6.30, Village Hall

Meeting closed 19.58

Debbie Woodliffe

Parish Clerk